	LYDIATE LEARNING TRUST ENGAGE, ENABLE, EMPOWER		
Meeting	Board of Directors		
Date & Time	Wednesday 13 <sup>th</sup> December 2022 from 5.00pm – 6.45pm on Teams (followed by Members Annual Meeting at 7pm )		

## Agenda

No	Description	Paper	Lead	Timing
1	Apologies for absence and acceptance/non acceptance.		Chair	5.00 5.05
2	Declaration of any Personal or Business Interests for items on the agenda.		Chair	
3	Review and acceptance of the minutes of the last meeting.	Y	Chair	
4	Update on actions arising from the previous minutes.	Y	Chair	
5	<ul> <li>Key Points/Updates from Chair of Sub Committees - verbal</li> <li>Standards &amp; Outcomes - Hooshang Rahmani</li> <li>Finance &amp; Resources - Helen Heap</li> <li>Audit &amp; Risk Assurance - Graham Hewer</li> </ul>	N	Chair	5.05 5.15
6	Update on Childwall in the Community - verbal	N	Hooshang Rahmani	5.15 5.20

	CEO Report for Term 1			
7	For questions	Y	Ann Stahler	5.20 5.35
8	Growth Strategy - Primaries Progress Update	Y	Lianne Greenall/Ann Stahler	5.35 5.45
9	<ul> <li>Finance Update including;</li> <li>Audited Financial Accounts - ready for submission</li> <li>Management Letter</li> <li>Internal Scrutiny Report</li> <li>Annual Report 2021-22</li> <li>Management Accounts</li> </ul>	Y	Natalie Chapman	5.45 5.50
10	<ul> <li>Operations Update including;</li> <li>Admissions Arrangements</li> <li>Review of Conditions Survey</li> <li>Compliance Review Report</li> <li>Risk Register Update</li> </ul>	Y	Paul Haselden	5.50 6.05
11	<ul><li>HR Update</li><li>Staff Well Being Strategy</li><li>Other HR Matters</li></ul>	Y	Vickie Sumner	6.05 6.15
12	Policies **still to be confirmed	Y	Chair	6.15 6.25
13	<ul> <li>Linked Director Reports/Updates</li> <li>Jon Turner</li> <li>Helen Heap</li> <li>Reports shared - for questions</li> </ul>	Y	Chair	6.25 6.30

14	Correspondence	Chair	6.30 6.35
15	Any Items to be shared with AGC Chairs	Chair	6.35 6.40
16	Date and Time of Next Meeting Tuesday 7 <sup>th</sup> February 2023 5.30pm – 7.30pm (Hybrid)	SGP	6.40