



LYDIATE  
LEARNING  
TRUST

ENGAGE, ENABLE,  
EMPOWER

<b>Meeting</b>	Board of Directors
<b>Date &amp; Time</b>	Tuesday 19 <sup>th</sup> March 2024 from 5.00pm – 7.45pm Photos at 5.00pm for Directors, meeting commences at 5.30pm

Deborah Moss – Senior Governance Professional

### Agenda (V2)

No	Description	Paper	Lead	Timing
1	<b>Welcome &amp; apologies for absence and acceptance/non acceptance.</b> <ul style="list-style-type: none"><li>- Director Appointment Suzanne Webb (apologies)</li><li>- General reminder about Apologies – ensuring meetings are quorate.</li></ul>		Chair	5.30 5.35
2	<b>Declaration of any Personal or Business Interests for items on the agenda.</b>		Chair	
3	<b>Review and acceptance of the minutes of the last meeting.</b>	Y	Chair	
4	<b>Update on actions arising from the previous minutes.</b>	Y	Chair	
	<b>TRUST BUSINESS</b>			
5	<b>Presentation on School Improvement Plan (SIP) &amp; progress - Head Teacher CSSA</b> <ul style="list-style-type: none"><li>• Apologies from AGC Chair - Sophie Priest</li></ul>		Janette Vincent	5.35 5.55

6	<b>CEO Report (Term 2) – for Questions</b>	Y	Ann Stahler	5.55 6.05
7	<b>Trust Expansion Update</b>	Verbal	Lianne Greenall	6.05 6.10
8	<b>Y11 Maths and English – Mocks Update</b>	Verbal	Wendy Jack	6.10 6.15
9	<b>Inset Days for 2024-25</b>	Y	Wendy Jack	6.15 6.20
10	<b>LSC – Childwall in the Community</b> <ul style="list-style-type: none"> <li>• Future Model</li> <li>• Strategic Plan</li> </ul>	Y	Natalie Chapman/ Hooshang Rahmani	6.20 6.40
11	<b>Review of Careers Information &amp; Guidance (CIAG) provision across the Trust</b>		Ann Stahler (TBC)	6.40 6.50
12	<b>Companies House – Legal Changes</b> <ul style="list-style-type: none"> <li>• For questions &amp; decision</li> </ul>	Y	Deborah Moss	6.50 6.55
	<b>FINANCE</b>			
13	<b>Finance Update including;</b> <ul style="list-style-type: none"> <li>• Management accounts - LLT &amp; LSC</li> <li>• Draft Budget &amp; 3-year planning assumptions.</li> <li>• School Resource Management Self-Assessment – summary report – for discussion &amp; questions.</li> <li>• Gender Pay Gap Report with Benchmarking (for questions)</li> <li>• Audit Findings Update</li> </ul>	Y	Natalie Chapman	6.55 7.10

	<b>OPERATIONS</b>			
14	<b>Operations Update;</b> <ul style="list-style-type: none"> <li>• Carbon Neutral/Sustainability Agenda Update</li> <li>• Risk Update</li> <li>• Access to the Molyneux Building</li> </ul>	Y	Natalie Chapman	7.10 7.20
15	<b>HR Update</b> <ul style="list-style-type: none"> <li>• Pay – Clarification of processes, training requirements, Committee TOR – agreement of next steps (Verbal)</li> <li>• Attendance Analysis (for questions)</li> </ul>	Y	Stephen Field	7.20 7.30
16	<b>Policies</b> <ul style="list-style-type: none"> <li>• Child Protection &amp; Safeguarding – LG</li> <li>• CCTV Policy – NC</li> <li>• LLT Medicines Policy – NC</li> <li>• LLT Investment Policy – NC</li> <li>• LLT Leave of Absence Policy – SF</li> <li>• LLT Sickness Absence Policy – SF</li> <li>• LLT Support Staff Appraisal Policy – SF</li> <li>• LLT Support Staff Pay Policy – SF</li> </ul>	Y	Chair	7.30 7.45
17	<b>Any Items to be shared with AGC Chairs</b>		Chair	7.45
18	<b>Date and Time of Next Meeting</b> Tuesday 21 <sup>st</sup> May 2024 - 5.00pm – 7.00pm (Teams) *Please note the earlier start.		SGP	7.45

