



LYDIATE
LEARNING
TRUST

ENGAGE, ENABLE,
EMPOWER

Meeting	Board of Directors
Date & Time	Tuesday 12 th December 2023 from 5.00pm – 6.45pm on Teams (followed by Members Annual Meeting at 7.00pm)

Deborah Moss – Senior Governance Professional

Agenda (V2)

No	Description	Paper	Lead	Timing
1	Apologies for absence and acceptance/non acceptance. - Welcome – new Director, Peter Alston - Director Resignation – Ben Donnelly - Apologies Wendy Jack, Suzanne Pountain, Lianne Greenall - Due to executive team apologies – many items are for questions only with papers taken as read.		Chair	5.00 5.05
2	Declaration of any Personal or Business Interests for items on the agenda.		Chair	
3	Review and acceptance of the minutes of the last meeting.	Y	Chair	
4	Update on actions arising from the previous minutes.	Y	Chair	
5	Key Points/Updates from Chair of Sub Committees & CITC - verbal • Standards & Outcomes - Hooshang Rahmani (6 th Form position papers in the folder are to note only – discussion in January S&O Committee)	N	Chair	5.05 5.15

	<ul style="list-style-type: none"> Finance & Resources – John Graham Audit & Risk Assurance - Graham Hewer Childwall in the Community – Hooshang Rahmani 			
6	Deyes Performance <ul style="list-style-type: none"> critical analysis of what is driving dropping results & the recovery plan 	N	Ann Stahler	5.15 5.35
7	CEO Report for Term 1 <ul style="list-style-type: none"> For discussion & questions 	Y	Ann Stahler	5.35 5.45
8	Analysis of Destination Data and September Guarantee <ul style="list-style-type: none"> For questions 	Y	Ann Stahler	5.45 5.50
9	Pupil Premium Report <ul style="list-style-type: none"> For questions (been to Standards & Outcomes) 	Y	Ann Stahler	5.50 5.55
10	Finance Update including; <ul style="list-style-type: none"> Reconciliation between Aug-23 management accounts and Final Annual Accounts Audit Summary Memorandum 2023 L10244 Lydiate Learning Trust – Accounts 2023 L10244 Audit Representation Letter 2023 L10244 Regularity Letter of Representation 2023 Lydiate Services Company Accounts 2023 <p>Also the latest (October) management accounts for LLT and LSC.</p>	Y	Natalie Chapman	5.55 6.10

11	Operations Update including; <ul style="list-style-type: none"> • Admissions Arrangements • Review of Conditions Survey • Compliance Review Report • Risk Register Report 	Y	Paul Haselden	6.10 6.25
12	HR Update <ul style="list-style-type: none"> • Staff Well Being Strategy Review • Other HR Matters including re-structure updates 	Y	Stephen Field	6.25 6.35
13	Policies *to be confirmed	Y	Chair	6.35 6.40
14	Board Sub Committee Membership <ul style="list-style-type: none"> • Agreement of Membership from January 24 - due to recruitment of new Directors. 	Y	Chair	6.40 6.50
15	Correspondence Nil - TBC		Chair	6.50
16	Any Items to be shared with AGC Chairs		Chair	6.50
17	Date and Time of Next Meeting Tuesday 30 th January 2024 5.30pm – 7.30pm - Teams		SGP	6.50