



LYDIATE  
LEARNING  
TRUST

ENGAGE, ENABLE,  
EMPOWER

<b>Meeting</b>	Board of Directors
<b>Date &amp; Time</b>	Tuesday 25 <sup>th</sup> June 2024 from 6.00pm – 8.15pm on Teams

Deborah Moss – Senior Governance Professional

### Agenda

No	Description	Paper	Lead	Timing
1	<b>Welcome &amp; apologies for absence and acceptance/non acceptance.</b> <ul style="list-style-type: none"><li>Apologies from Craig Stobie &amp; Stephen Field</li></ul>		Chair	6.00 6.10
2	<b>Declaration of any Personal or Business Interests for items on the agenda.</b>		Chair	
3	<b>Review and acceptance of minutes of the previous meeting (s)</b>		Chair	
4	<b>Update on any Actions and Matters Arising</b>		Chair	
5	<b>Sub Committee Chairs Update</b> (verbal – key points only) <ul style="list-style-type: none"><li>Finance &amp; Resources - JG</li><li>Standards &amp; Outcomes - HR</li><li>Audit &amp; Risk Assurance – GH</li></ul>		Chairs of Committees	6.10 6.20

	<b>Trust Business</b>			
6	<b>CEO Report for T3</b>	Y	Ann Stahler	6.20 6.30
7	<b>Data Dashboard</b> <ul style="list-style-type: none"> <li>Current Performance and Exams</li> </ul>		Wendy Jack	6.30 6.35
8	<b>Lydiate Services Company</b> <ul style="list-style-type: none"> <li>Update on current performance</li> <li>Resourcing</li> <li>Strategic Plan</li> </ul> <ul style="list-style-type: none"> <li>Finance LSC Board May-24</li> </ul>		Hooshang Rahmani  Ann Stahler  Natalie Chapman	6.35 6.45
9	<b>Trust Growth</b>  Updates on the following; <ul style="list-style-type: none"> <li>Knotty Ash &amp; The Grange</li> <li>Signatures needed from JG (TBC)</li> <li>Progress with other Schools</li> </ul>	Y	Lianne Greenall	6.45 7.00
10	<b>Review of Scheme of Delegation</b> <ul style="list-style-type: none"> <li>Ratification of revised Scheme of Delegation</li> <li>Terms of Reference to follow at August meeting</li> </ul>		Ann Stahler	7.00 7.05
	<b>Finance</b>			
11	<b>Management Accounts</b>  Management Accounts May-24	Y	Natalie Chapman	7.05 7.15
12	<b>Asset Management Plan</b>  -confirmation of next steps and date to Board.		Natalie Chapman	7.15 7.20

13	<b>Cash Flow Audit Report</b>		Natalie Chapman	7.20 7.25
	<b>Operations</b>			
14	<b>Risk Appetite Statement</b> - Progress update		Ann Stahler	7.25 7.30
15	<b>Update on Risk Register (June 2024)</b> - Escalations/areas of concern		Natalie Chapman	7.30 7.35
16	<b>Policies (Ops)</b>  <ul style="list-style-type: none"> <li>• Biometrics Policy</li> <li>• Communications Policy</li> <li>• Business Continuity Plan</li> <li>• Cookies Policy</li> <li>• Risk Management Policy</li> </ul>	Y		7.35 7.45
17	<b>Policies (HR)</b>  <ul style="list-style-type: none"> <li>• Grievance Policy</li> <li>• Support Staff Capability Policy</li> <li>• Teaching Staff Capability Policy</li> <li>• Reward &amp; Recognition policy</li> </ul>	Y	Ann Stahler	7.45 7.55
18	<b>People Strategy (HR)</b>	Y	Ann Stahler	7.55 8.05

19	<p><b>Other HR Matters</b></p> <ul style="list-style-type: none"> <li>• Attendance Analysis</li> <li>• Teacher Labour Market Report</li> </ul>	Y	Ann Stahler	8.05 8.15
20	<p><b>Date and Time of Next Meeting</b></p> <p>Extraordinary - Thurs 22<sup>nd</sup> Aug 5.30pm – 7.30pm</p> <p>*Development Eve is 3<sup>rd</sup> July – Board Photos</p> <p><b>New Academic Year</b> Tuesday 17<sup>th</sup> Sept 5.30pm – 7.30pm - on Teams</p>		Chair	8.15