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Meeting	Board of Directors
Date & Time	Tuesday 12 th September 2023 from 5.30pm – 8.00pm (Vortex 1000)

Clerk - Deborah Moss, Senior Governance Professional (SGP)

Agenda

No	Description	Paper	Lead	Timing
1	Welcome Apologies for absence and acceptance/non acceptance.		SGP	5.30 5.35
2	Annual Governance Business <ul style="list-style-type: none">• Confirmation of Articles of Association• Confirmation of Scheme of Delegation June 23• Ratification of Terms of Reference for Board and all Sub Committees including AGCs• Terms of Office Review• Notification of updated Academy Trust Handbook• Review & ratification of updated Directors/Governors Code of Conduct.• Declarations of Interest Reminder• Election of Chair and Vice Chair for LLT Board• Confirmation of Chairs for Sub Committees• Confirmation of Board Appointed Chairs for AGCs and SCITT GC• Outline of Governance Plan and Agenda Setting Reminder• Confirmation of Linked Directors		SGP	5.35 5.50
3	Declaration of any Personal or Business Interests for items on the agenda.		Chair	5.50 5.55

4	Review and acceptance of the minutes of the last meeting (& additional meeting on 17.8.23)	Y	Chair	5.55 6.00
5	Update on actions arising from the previous minutes. (Both Meetings)	Y	Chair	6.00 6.05
	Trust Business - Chair			
6	Strategic Plan - review - update on current position including with primaries	Y	Ann Stahler Lianne Greenall	6.05 6.25
7	Exam Grade Analysis for all Key Stages - 2023 including key areas of focus for the 23-24 academic year	Y	Wendy Jack	6.25 6.35
8	Finance Update (Finance Director) <ul style="list-style-type: none"> • Management Accounts • Update on changes to any reporting procedures. 	Y	Natalie Chapman	6.35 6.45
9	Operations Update (Operations Director) <ul style="list-style-type: none"> • Admissions in all schools at Y7 and Y12 • GEMS Self-Assessment and action plan for 2023-24 • Capital Projects Update • Risk Update • RAAC Update 	Y Y Y	Paul Haselden	6.45 7.00
10	Electric Car Scheme Update	Y	Paul Haselden Ann Stahler Natalie Chapman	7.00 7.10

11	Trust Annual Safeguarding Report - including <ul style="list-style-type: none"> • Monitoring Plan, • Training Completed • Policies for ratification • Trust Refresher Training event 		Lianne Greenall	7.10 7.25
12	HR Update (HR Director) <ul style="list-style-type: none"> • People Strategy Update • Appraisal Process- Policy Update, Reminder • Pay Committee Requirement • Head Teacher Performance Reviews - presentation of research projects. • Teachers Pay Policy • Any Other HR Matters 	Y	Stephen Field Ann Stahler	7.25 7.45
13	Other Policies for Review/Ratification	TBC	All	7.45 7.50
14	Correspondence	Verbal	All	7.50 7.55
15	Items to share with AGCs (if applicable) - all	Verbal	Chair /CEO	7.55 8.00
16	Date and Time of Next Meeting Tues 21 st November 2023 5.30pm - Teams		Chair	8.00