LYDIATE LEARNING TRUST
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Meeting	Board of Directors
Date & Time	Tuesday 9th December 2025 from 5.00pm – 6.55pm on Teams

Deborah Moss – Senior Governance Professional

Agenda

No	Description	Paper	Lead	Timing
1	**Welcome & apologies for absence and acceptance/non acceptance**. - Jenny Smith - resignation		Chair	5.00 5.10
2	**Declaration of any Personal or Business Interests for items on the agenda**.		Chair	
3	**Review and acceptance of minutes of the previous meeting (s)**	Y	Chair	
4	**Update on any Actions and Matters Arising**		Chair	
	Trust Business			
5	**Safeguarding** (moved from Sept meeting) • Annual Report 2024-25 • Monitoring Plan • Training Delivered/Undertaken 2024-25	Y Y	Katey Breen Trust DSL	5.10 5.25
6	**CEO Report for T1** To include Admissions Update (for Questions only)	Y	Ann Stahler	5.25 5.35

7	**AIP Progress Update**		Alan McKeegan	5.35 5.40
8	**Analysis of Destination Data & Sept Guarantee 2025**		Alan McKeegan	5.40 5.45
	Finance			
9	**Management Accounts** • Management Accounts & Annual Report • Audited Financial Statements, Management Letter, Internal Scrutiny Report & Accounts	Y Y	Natalie Chapman	5.45 6.00
	Operations			
10	**Operations Updates** • Review of Conditions Survey • Compliance Review Report	Y Y	Natalie Chapman	6.00 6.05
11	**Risk Update** • Escalations/areas of concern only • New risks from Audit & Risk Assurance Committee	Y	Natalie Chapman	6.05 6.15
12	**Policies (Operational)** - All provided in advance - Clarification regarding changes/decisions needed • LLT Risk Appetite Statement – Oct 25 • LLT Risk Management Policy – Oct 25 • LLT Sub-Contracting Policy – Oct 25 • LLT Acceptance of Gifts & Hospitality – Oct 25 • LLT Anti-Fraud & Anti-Corruption Policy Oct 25 • LLT Business Continuity Policy (BCP) – Oct 25 • LLT Credit Card Policy for Cardholders – Oct 25 • LLT Financial Regulations – Oct 25 • LLT Health & Safety Policy – June 25	Y Y Y Y Y Y Y Y Y	Natalie Chapman	6.15 6.25

	People & Culture			
13	**Update on Recruitment/Vacancy Position**		Jane Davies	6.25 6.30
14	**Update on Employee Survey**		Jane Davies	6.30 6.35
	CLOSED ITEM – OTHER STAFF DIRECTORS TO LEAVE			
15	**Executive Pay** - LLT Executive Pay Policy for ratification – after Pay Committee review - CEO Pay Agreement	Y Y	Jane Davies/Chair	6.35 6.50
	Governance			
16	**Companies House ID Verification** - Directors to confirm personal action has been taken as per requests on Governor Hub **Linked Director Visits** - Reminder to set up visits for the academic year and send in forms after visits		Chair	6.50 6.55
17	**Any Feedback Received from AGC Chairs** - Summary document provided – to note - Enhancing Communication Across Layers of Governance – updated document to note **Any Feedback to AGCs** - To agree	Y Y	Chair	6.55
18	**Date and Time of Next Meeting** LLT Board Tuesday 27th January 26 - Teams		Chair	6.55