LYDIATE LEARNING TRUST ENGAGE, ENABLE, EMPOWER	
Meeting	Board of Directors
Date & Time	Wednesday 12th November 2025 from 5.00pm – 7.10pm

Deborah Moss – Senior Governance Professional

Agenda

No	Description	Papers for Item(s)	Lead	Timing
1	**Apologies for absence and acceptance/non acceptance.** • Apologies – Craig Stobie		Chair	5.00 5.10
2	**Declaration of any Personal or Business Interests for items on the agenda.**		Chair	
3	**Review and acceptance of the minutes of the last meeting.**	Y	Chair	
4	**Update on actions arising from the previous minutes.**	Y	Chair	
	Trust Business			
5	LLT Strategic Plan • Update/Next steps		Ann Stahler	5.10 5.15
6	RIP and AIP Progress Update - Secondaries		Alan McKeegan	5.15 5.25
7	Exclusions Data & Analysis 2024-25 – Secondaries	Y	Alan McKeegan	5.25 5.30
8	Complaints Data & Analysis 2024-25 – Secondaries	Y	Alan McKeegan	5.30 5.35

9	AIP Update - Primaries	Y	Suzanne Webb/ Dan Mycroft Armer	5.35 5.45
10	Exclusions Data & Analysis 2024-25 – Primaries	Y	Suzanne Webb/ Dan Mycroft Armer	5.45 5.50
11	Complaints Data & Analysis 2024-25 – Primaries		Suzanne Webb/ Dan Mycroft Armer	5.50 5.55
12	Annual CPDL Update (verbal) • Booklet	Y	Alan McKeegan	5.55 6.00
13	Feedback on Head Teacher Appraisal Process (verbal)		Ann Stahler	6.00 6.05
14	**Trust Growth** Update on - • Primaries • SGA • Partnership with Liverpool BC	Y	Richard Caton	6.05 6.15
15	**Finance** • Management Accounts • SRMA Actions • CSSA Dance School Subcontract To note - updates on – • **Audited Financial Statements** – Audit underway, delayed until 24th November Finance Committee • **Management Letter** - Audit underway, delayed until 24th November Finance Committee	Y	Natalie Chapman	6.15 6.25

<table>
<tr><td>16</td><td>Audit and Risk
IT Security Controls Report
Marketing & Student Recruitment
Need for Annual Risk Appetite Workshop (SRMA action)</td><td>Y

Y</td><td>Natalie Chapman

Richard Caton

Deborah Moss</td><td>6.25
6.40</td></tr>
<tr><td>17</td><td>Operations
Operations Update for October
To note -
Risk Register Update – Delayed as new risks need agreeing at next Audit and Risk committee before coming to December Board.</td><td>Y</td><td>Natalie Chapman</td><td>6.40
6.45</td></tr>
<tr><td>18</td><td>People & Culture

Data Breach
Update
People & Culture Strategy
Update & Action Plan
Statistical Reporting
Absence Analysis (pending new HRIS in 2026)
Recruitment
Labour Turnover
Employee Value Proposition

Update on -
Employee Survey
Career Development Succession Plans
Total Reward including Pay and Renumeration Review with recommendations.</td><td>Y</td><td>Jane Davies</td><td>6.45
6.55</td></tr>
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19	**Policies** **Review/ Any Ratification** • Admissions Policy – NC/AS • Complaints Policy - AS	Y	Chair	6.55 7.00
20	**Ratification of Governor Appointments** • Summary shared in advance **Re-appoint Requests – Decision Required** • Roger Philips (Vice Chair at Knotty Ash) • Jen Murphy (SCITT GC)	Y	SGP	7.00 7.05
21	**Date and Time of Next Meeting** Tuesday 9th December 2025 5.00pm – 6.45pm (Teams) Followed immediately by LLT Members meeting 7.00-8.00pm (Teams) – paper from Vice Chair & CEO needed.		Chair	7.05