LYDIATE LEARNING TRUST
ENGAGE, ENABLE, EMPOWER

Meeting	Board of Directors
Date & Time	Tuesday 15th July 2025 from 5.30pm – 7.35pm - Teams

Deborah Moss – Senior Governance Professional

Agenda

No	Description	Paper	Lead	Timing
1	**Welcome & apologies for absence and acceptance/non acceptance**.		Chair	5.30 5.35
2	**Declaration of any Personal or Business Interests for items on the agenda**.		Chair	
3	**Review and acceptance of minutes of the previous meeting (s)**	Y	Chair	
4	**Update on any Actions and Matters Arising**		Chair	5.35 5.40
	People & Culture			
5	**HR Information System** • Tender Proposal	Y	Jane Davies	5.40 5.55
6	**Attendance Analysis (Staff)** • Limited Plan • Data Accuracy • Planned Improvements	Y	Jane Davies	
7	**Employee Survey Update** (c/f from Finance & Resources in May) • Future Plans – TEP Survey • Timing proposal		Jane Davies	

8	**Well Being Strategy** • Update on future plan for revising the strategy.		Jane Davies	
9	**Policies** • **Teaching Staff Capability** - carried from previous meetings – update		Jane Davies	
	Trust Business			
10	**CEO Report T3** • For questions • Any further update on discussions re The Grange site.	Y	Ann Stahler	5.55 6.05
11	**Key Updates from Committee Chairs (verbal)** • Standards & Outcomes • Audit & Risk Assurance • Finance & Resources		Hooshang Rahmani Graham Hewer John Graham	6.05 6.15
12	**Lydiate Services Company** • Update on current performance	Y	Hooshang Rahmani	6.15 6.20
13	**Exam Projections** • Verbal Update		Alan McKeegan	6.20 6.25
14	**Trust Expansion Update** • SGA	Y	Richard Caton	6.25 6.35
	Finance			
15	**Management Accounts** • May 2025	Y	Natalie Chapman	6.35 6.45

16	**Annual Budget & 3 Year Forecast against Business Plan** • (submission by end August)		Natalie Chapman	6.45 6.55
17	**Audit** • Progress update, both internal and external. • RSM Internal Scrutiny follow-up 23-24 • RSM Assurance Report July 25	Y	Natalie Chapman	6.55 7.05
	Operations			
18	**Risk Update** • Escalations/areas of concern • Risk Summary Report July 25	Y	Natalie Chapman	7.05 7.10
	Governance			
19	**Primaries Governance Proposal** • For decision		Deborah Moss	7.10 7.20
20	**Governor Re-apppointment** • CSSA – Mike Rice			
21	**Confirmation of AGC Chairs for September** • Deyes • CSSA • Primaries – Knotty Ash & The Grange			
	Policies			
22	**Policies – Progress to Note** • **EV Charging Policy** – *previously ratified, additional questions raised and update shared on GH. To note.	Y	Richard Caton	7.20 7.25

	• **Flexible Working** – from last meeting, shared on GH and comments requested. *Deemed ratified – To note. • **Sickness Absence Management**– from last meeting, shared on GH and comments requested. *Deemed ratified. To note. • **Behaviour Framework (Students)** • **Attendance Framework (Students)** *To note – both frameworks will now come to Sept Opening Board, ongoing discussions with NEU **Policies for this evening;** • **Fire Policy - LSC**		Jane Davies Jane Davies Alan McKeegan Richard Caton	
23	**Feedback from AGCs (verbal)**	Y	Deborah Moss	7.25 7.30
24	**Feedback to AGCs**		Chair	7.30 7.35
25	**Date and Time of Next Meeting** Opening LLT Board – Tues 16th Sept 2025 5.30pm Teams		Chair	7.35